

Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period

May 1 - September 30, 2007

Today's Date
County
Contract Organization Name

Your Name

Your Mailing Address
City, State, Zip
Your Work Phone Number
Fax
Your Work Email Address

May 2007-
September 30,
2007

10/23/2007
Washakie
Washakie County

Marilyn Braaten
206 South 7th St.
Worland, WY 82401
307-347-6165
307-347-6166
marilyn@cloudpeakcc.org

Please email this report as an **attachment** to...

Substance Abuse & Mental Health Services Division,
Wyo Dept. of Health
lisa.laake@health.wyo.gov

For information call 1-800-535-4006
or 307-777-6494

Please keep both a hard-copy and file copy for your records

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance					
1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07	100%	1-Feb-07	Ginger Largent, wcatt@rtconnect.net, 347-3115, 20%FT MarilynBraaten, marilyn@cloudpeakcc.org, 347-6165, 20%FT Jessica Jackson, wcy@rtconnect.net, 347-2760, 12.5%FT Mitzi Stephenson mstephenson6@yahoo.com 366-2023Stacie Clark, sclarksprint@yahoo.com, 347-8616, 12.5%FT Shannon Christianson, bgcwu@rtconnect.net, 347-899, 12.5%FT
2	Supervise SPF staff/staff evaluation (note dates and any notes)	monthly meetings	100%	ongoing	tasks assigned and completion reviewed, time sheets turned in at monthly meetings.
3	Name, title, and phone number of the staff's supervisor				Ginger Largent supervisor is the County Commissioners - 347-3131 Marilyn braaten supervisor is Mark Russler, Ex.Dir. CPCC- 347-6165 Rest of staff are supervised by Ginger and Marilyn - see above
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)	all staff had criminal history background checks and are clean.			
5	Staff training and paid travel				
	(list all training paid under the contract, dates, traveler name, amount)				SAPST, Sheridan-Lisa Martin, Shannon Christian 6/07 \$809.00 LanderSPF training6/07 - Ginger L, Marilyn B, Mitzi S. -\$519.09 .CheyenneSPF tmng9/07-Marilyn Braaten- \$495.73 Summer Institute, Cheyenne-Brent Martinez, Jacob Stetler8/07-\$331.73
6	Notify the Division of any board of directors/staffing changes	done	100%	Jul-07	Mitzi Stephenson replaced Staci Clark as core strategic planner.
7	Other Contract Work Agreements (report details)	none			
8	Complete agreement with SPF-TAC	done	100%		
9	Other				
B Needs Assessment Activities					
1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007	100%		
2	Needs Assessment Instrument Received	Feb or March 2007	100%		
3	Data Collection	March and April	100%		
4	Data Analysis	April	100%		
5	Priorities Identified	May	100%		
6	Needs Assessment Sent to SAD	1-Jun-07	100%		
7	Receive SAD Comments @ Needs Assessment	15-Jun-07	100%		
	Revise Needs Assess/Submit Final		NA		
8	Other				

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C Community Infrastructure Activities					
1	Community Advisory Council Activities briefly list CAC activities	monthly meetings	100%	monthly or as needed	Reviewed Needs Assessment to complete Strategic plan with input from additional community members
2	Community Advisory Council Meetings List dates & number of people who attended <i>See below for membership report</i>				5/30-12, 7/16-13, 7/31-15, 8/9-6, 8/23-8,9/6-7
3	Budget and Funding Approved by CAC (<i>attach minutes</i>)		100%	9/6/2007	
4	Community Resource Assessment note date and attach report		100%	6/14/2007	
5	Present Findings/Process to Community			5/30/2007	
6	(Optional) local SAPST and/or CADCA Training for SAC/Community	none			
7	Briefly describe how the community was involved in the SPF process during this reporting period				The community and specific key leaders were invited to meetings including the entire community through the media was invited to a review of the needs assessment on 5/30/07
8	Other CAC/Infrastructure				

D Strategic Planning Activity					
	Attend Strategic Planning Training	Jul-07	100%		
	Receive Strategic Planning Materials from SAD		100%		
	Research Evidence Based Strategies		100%		
	Match Strategies to Data/Needs		100%		
	Write Strategic Plan		100%		
	Submit Strategic Plan to SAD		100%	9/14/2007	
	Receive SAD Comments/Revise/Final Plan	31-Aug-07	100%		
	Other				

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E Implementation (only with SAD approval)					

F Deliverables and Assurances Reports					
	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100%		
2	May 15: Submit Expenditure Report to SAD	15-May-07	100%		
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07	100%		
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07	100%		
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07	100%	Oct24-07	
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07	100%		
7	Complete evaluation agreement with WySAC	30-Mar-07	100%		
8	Provide any other evaluation information				
9	Submit any requested data				
10	Obtain Chapter 16 Prevention Certification		100%		
11	On-Site evaluations or reviews				
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)		100%	already submitted	

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G Other Information					
1	Briefly describe any actions taken by the LEAD AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant				have agreed to sign all contracts despite short notice and unclear results and responsibilities and reimbursement.
2	Restricted activities (report any approval requested and received for these)	none			
	fairs/brochures/educational materials				
	media				

3	Please note any significant changes from the budget submitted in the application.				As permitted through Lisa Laake, \$3,719.16 was moved from salary to equipment (lap top computers and powerpoint light bulbs).
4	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?	Strategic pLan completed and accepted.			We will most likely need to revise the plan to accomodate staff time to implement the Most of Us campaign established by the state.
5	What was the one greatest barrier this reporting period? What was done to address this barrier?	toomany things to do, including this overly detailed report			
6	Please briefly list any significant changes or information related to this grant				
7	Please provide input and recommendations about technical assistance provided by SAD and SAD contractors				

COMMUNITY ADVISORY COUNCIL

	Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
	Kim Accurso	1999	1		Children's Resource Center
	Lynette Gilmore	1999	2	DFS	Department of Family Services
	Marilyn Braaten	1999	4	Prev Coord/BG	Cloud Peak Counseling Center
	Mike Bryant	2003	0		Businessman
	Mary Buchanan	1999	4	Prev Professio	Tobacco Prevention Coord
	Teri Cain	1999	2		UW Ed. Opp. Center
	Shannon Christianson	1999	3		Boys and Girls Club
	Stacie Clark	2003	3		Community Learning Center
	Dennis Colbrese	1999	3	Sch Dist.	Ten Sleep School Counselor
	Becky Corona	1999			Absorka Headstart
	Lori Schaal	1999	2	Pub Health	Public Health
	Mandy Horath	2000	2	Vic Adv	Victim's Advocate
	Jessica Jackson	1999	4	Probation	Youth Alternatives
	Erica Johns	1999	2		Big Brothers Big Sisters
	Mike King	2003	1	Faith	Businessman
	Mary Krisko	1999	2	SDFS	Washakie School District #1
	Ed Luhm	1999			Municipal Court
	Judy Lyman	1999	2		Washakie School District #2
	Val Martin	1999	3	SRO	Sheriff's Office
	Lisa Martin	2006	4		Big brothers Big Sisters
	Todd McCaffery	1999	0	Probation	Probation and Parole
	Steve Rakness	1999	3	Law Enforc	Sheriff's Office
	Bob Richardson	1999	0	Law Enforc	Worland Police Dept.
	Jan Rosenbach	1999	1	Vic/Violence	Victims of Violence
	Diana Salzman	1999	1	Sch Dist.	Washakie School Dist #1
	Gerald Geis	1999	2	State Sen	State Senator
	Deb Hammons	1999	0	State Rep	State Rep
	Sonny Shearer	1999	0	Mayor	Mayor
	Steph Bennett	2006	1	Faith	Faith Initiatives
	Kimball Croft	2005	1		Homeland Security
	Tammy DeCroo	2006	3		Step Up
	Will Tempany	1999	0		DVRehab
	Ginger Largent	1987	4	Drug Court	Youth Alternatives